



PORTO SANTA MARGHERITA

30021 Porto Santa Margherita /Ve
Corso Genova, 72
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Book on-line **www.lampo.it**



In our office (see contact on the cover) our staff is available for all your needs and information during the following **summer office hours**: every day: from 09.00 a.m. to 12.00 a.m. / from 04.00 p.m. to 07.00 p.m. The timetable may be modified during the year (some Saturdays it might be open all day).



Arrival rules: The agency guarantees the cleaning of the apartment by 4.00 p.m. On request of the client we can give the keys starting from 12.00 a.m., we kindly ask you not to unpack before our cleaning staff has come to your apartment. In case of loss or damages of the keys/ magnetic cards/ badges the costs will be charged to the client. The magnetic cards and the badge cannot enter in contact with water. All the interventions of our technical staff caused by improper use of the equipment of the apartment will be charged to the client.



Departure rules: Your apartment must be vacated by 10 a.m. on departure day (Saturday). To reclaim your deposit you must always present the receipt slip you received on the arrival day. Before returning the deposit, our staff will check the conditions of the apartment.

We kindly ask the guests to reclaim their deposit directly from the agency between 8 and 10 a.m. Should you wish to **depart earlier than foreseen or outside the agency's opening hours**, please advise us the day before. In such case you have to give the details of your credit card for charge in case of dirt or damages. We would ask you to leave the key in the letter box outside the agency.



Cleaning: At the moment of departure the apartment must be left cleaned, free of litter, bottles, any kind of boxes, etc. The saucepans must be cleaned, the cupboard shelves cleaned out and the refrigerator empty, defrosted and open.



Frames and electric devices: At the moment of departure, please do not leave any electric device on and close windows and shutters.

Electric current: In case of exceeding the electric power, should the fuse blow in the apartment, you will need to reactivate the main fuse which can normally be found in the fuse box on the ground floor of the building (ENEL office). The Agency assigns to each apartment also the keys of the fuse box. If you don't find the fuse box keys, please contact the caretaker or Lampo Agency.



Air conditioning: For your health, we suggest you to set the temperature of the air-conditioner only 4-5 degrees lower than the outside temperature. You are requested not to use the air-conditioner with open windows, both for unnecessary waste and possible damage of the conditioner, which would require technical repairs that will be charged. Please inform Lampo Agency for any damage or irregular functioning of the air-conditioning system. It usually takes about 3 days for the repair(not on Sunday).



Swimming pool hours: The swimming pools of residences and villages are reserved for their guests. The swimming pools are open usually from June till the first half of September. For more information contact our office. Please, observe the opening hours you could find in your building.



Behaviour rules: We remind you that inside the buildings and villages you have to follow this behavior rules:

- Cars must be parked in garages or in parking sites assigned by Lampo Agency. Should this space be occupied by another car, please inform the agency without, however, leaving your car in another space. If you have a second car you can use one of the many public and free parking sites.

- You are kindly asked to respect the silence schedule: normally from 11.00 p.m. to 09.00 a.m. and from 01.30 p.m. to 03.30 p.m. It is forbidden to disturb with loud and annoying noises the neighbours in the building.

- It is forbidden to use shoes with heels and clogs in the apartment.

- It is forbidden to dry laundry on the balcony railing or in the gardens, please use the clotheshorse provided.

- It is forbidden to use the grill on terraces.

- IT IS STRONGLY RECOMMENDED NOT TO LEAVE ANY CASH AND VALUABLE ITEMS IN THE APARTMENT.



Attention: Please be informed that should the key be left broken in the lock of the entrance door of the apartment, the charge for the Agency service will be of € 35,00 and if it will be call a carpenter, the charge will be from € 50,00.



Beach service: If you want to book the beach service you have to contact directly the beach establishments and pay on their cash desk. On the shore line in front of them it's forbidden to use private umbrellas, deck-chairs or sun beds. Free beach starts from Piazzale Al Portesin (near Terrazza Mare) to Hotel Florida.



Waste disposal: According to environmental laws in our resort we operate a differentiated waste disposal door by door. Therefore, you are kindly asked to place your garbage either in the specific condominium bins or leave them outside the building in the specific bags as follows:

- Large green condominium bin or green bag – domestic dry rubbish

- Little green street bin(with the apposite key)– domestic humid rubbish

- Blu street bin - glass

- Yellow bin – paper, journal, all paper material

- White condominium bin or white bag – plastic and alluminium.



Wi-Fi: Free Wi-Fi available only in front of Lampo Agency. Ask us for the password.



ATM: by Intesa San Paolo Bank in Corso Pisa, in front of Darsena park (between butcher shop and bakery).



Emergency numbers: For any emergency you are kindly asked to call the "112". In any case our staff will be available to help you.



Mass: Parrocchia Croce Gloriosa Santo Giovanni XXIII Church – Via delle rondini, 2.

Saturday: 07.00 p.m. Sunday: 07.30 a.m. / 09.00 a.m./11.00 a.m./ 08.00 p.m.



Laundry service: Self service Laundry in Corso Venezia, 3. From 07.00 a.m. to 11.00 p.m.



Private and public gardens: The green areas are a public property and must be respected. It is forbidden to damage public and private gardens with vandal acts or litter.



Markets: Every morning during the week, from 08.00 a.m. to 01.00 p.m. traditional markets take place in the towns near P.S.Margherita:

- MONDAY: San Donà di Piave - Lignano - Concordia Sagittaria

- TUESDAY: Eraclea-Bibione - Cavallino-P.S.Margherita (evening from 08.00 p.m. to 11.00 p.m.)

- WEDNESDAY: Latisana - Eraclea Mare (evening from 08.00 p.m. to 11.00 p.m.) Duna Verde

- THURSDAY: Portogruaro - Cortellazzo

- FRIDAY: Jesolo Paese

- SATURDAY: Caorle - S.Stino di Livenza

- SUNDAY: Torre di Fine - Venezia



Gas Service: When the gas tank is empty, please contact us and we will order a new tank.

We inform you that the gas service is strictly limited to the working hours of the company that provides this service. However, we do ask for your patience and understanding should deliveries be delayed.



Sports and amusement in the surroundings:

Prà delle Torri Golf Court

Lido Altanea for the minigolf, sailing, Windsurf, cars, boats and bicycles rental, Sporting Club